



1181 State Route 356
Leechburg, PA 15656
724-845-1041

Broken Appointment Policy

Your appointment is very important to us and lost time is irretrievable. To avoid raising our fees and allow for all of our patients to reserve appointment times that are convenient for them, we find it necessary to implement and remind our patients the importance of keeping your scheduled appointment and being on time.

For this reason, we must charge a fee for broken appointments when we have not been notified at least 24-hours in advance. A \$50 fee will be charged to you if you fail to notify us that you are unable to make your appointment at least 24-hours prior to your schedule time. If you fail for numerous scheduled appointments, you will be placed on same-day status, meaning, you will no longer be scheduled in advance for treatment. You will be required to call the office daily to see if we are able to see you.

*Patients arriving more than ten minutes late may be rescheduled at the discretion of the practice.

Thank you for respecting our time and policy. If you have any questions, please feel free to contact us directly at

724-842-1041

Patient/Guardian Signature Date